



McMaster Sustainability Advisory Committee
Monday, April 17, 2023 | 11am – 12pm

Attendees: Wayne Terryberry, Liana Bontempo, Sean Beaudette, Angelo DiLettera, Lalita Goray, Zach Fisher, Donna Shapiro, Dave Cano, Donna Shapiro, Louise Walker, Raquel Gavey, Steven Moore, Simranjeet Singh

Item	Lead	Time
1. Introduction of Sustainability Director & Role Changes	Kate Whalen	5 minutes
2. Process (Teams)	Kate Whalen	2 minutes
3. Sustainability Policy	Dave Cano	25 minutes
4. Sustainability Report Update	Dave Cano	25 minutes
5. Terms of Reference	Kate Whalen/Dave Cano	3 minutes

1. Introduction of Dave Cano, new Director of Sustainability in Facility Services and of Committee members. Dave will be taking over from Lalita the role of co-chair on the Committee.
2. There is an MSAC Team that isn't being used. Going forward, we will use the Team to house minutes, agendas, conversations, etc.
3. Biggest concern with the policy was losing points because it hasn't been updated for a while. Not doing a major overhaul until next year, and everyone will be invited to provide feedback. Last week a revised policy was sent out. Any comments will be sent out today before it's sent to Debbie and Saher for review before it goes out for formal approval. Dave has received a couple of comments via email already. Some language needs to be updated or clarified. Need to decide how detailed the policy needs to be vs. procedures. This Committee will be directed by the policy and will be the owner of both the policy and the strategy. The Terms of Reference need to be reviewed and revised. The responsible Executive is Chief Facilities Officer through to VP Admin. This group

will consult and make sure the policy is in the right language. Shouldn't be too detailed, more language references to the UN SDGs. President Farrar references a couple of the SDGs that he wanted to tackle. A reference to that would be good. The Policy needs to be strategic, with a goal but procedures to achieve those goals can change with new technology, information, etc. Role of this committee is to advance sustainability across campus. Membership needs to be looked at – should capture from all relevant expertise (e.g. UTS, faculty, students). Strategy dictates how were going to create new. Times Higher Impact Rankings out year, have to respond by Fall. We lose points on not having a waste policy, because it's not updated (within 5 years, updated language, etc.). If we want to update this for everyday use and rankings, need to have the policy reviewed through the process by June. Shouldn't rush just to get it done, but if we're able to review by June, should do so. Residence would like to be involved in discussing a waste policy. Dave would need to send to Debbie to review by the end of this week in time for May PRC. If there are major issues, we will not expedite it.

Approval Chain: Debbie – Saher – PRC – PVP – JPC – BoG

Should send Secretariat a draft before sending to Saher. Once Committee has given feedback, Dave will send to Secretariat for review of the structure and the format.

4. Needs to be updated. In September, it can go through approval. Can maybe meet in person to discuss the focus, impact of this Committee.
5. Don't have anything under Leadership driver. Environmentalist of the Year Award to come back after 3-year hiatus. Set for October 27, 2023. Will have an Earth Day launch, there are materials, Wayne is working on getting into the old website (will get a new one if can't access).
6. Communications – Sharing policies and standards across the university – should be able to complete this strategy by June. Angelo has sent document to Lou Mitton and will send to Dave once he has received revisions. Have to give to Natalie (new communications person in Facilities) by June to create stories, then spend the summer to put things together in the report.
7. Strategic Partnership and Continued Engagement – SDG Pitches is a great example. Job Fair (no Daily News story or photos so not ideal for communication)
8. Learning & Development –Eco-container in residence – timelines for Daily News story: Fall 2023. Ecosia – free non-profit web browser. Could use as default web browser on all computers in the library and MSU. For every 45 searches, a



tree is planted. Can be done on personal computers as well. Can use through Google, adding #g before any search.