

Clorox Total 360 Electro-Static System Standard Operating Procedure

Loss Potential: Moderate Hazard

1.0 Policy

The following procedure shall be adopted by McMaster Facility Services Custodial staff with regards to proper use of the Clorox Total 360 electro-static system

2.0 Purpose

This procedure describes the processes for Facility Services custodial staff when using the electro static system

3.0 Scope

All Facility Services custodial staff who clean & disinfect spaces that require hi level disinfection

4.0 Responsibility

- 4.1 The Director, Custodial Services
- 4.2 The supervisors shall ensure all Facility Services custodial staff who use the disinfecting system have been trained in accordance with this procedure and comply with its requirements.
- 4.3 All Facility Services custodial staff who use the disinfecting system shall ensure that they comply with the requirements of the procedure.

General recommendations for employees

Keep your hands clean

1. [Wash your hands](#) often with soap and water for at least 20 seconds
2. If soap and water are not available, use an [alcohol-based hand](#) sanitizer
3. Avoid touching your eyes, nose and mouth
4. Cough or sneeze into the bend of your arm or tissue and then immediately dispose of the tissue. Sanitize hands if using a tissue
5. Avoid touching surfaces people touch often
6. Instead of a handshake, give a friendly wave
7. Use any necessary personal protective equipment (PPE), as directed

Keep your distance

- Keep distance of 2 mtrs. between you, your coworkers, and others
- During break periods, lounge spaces will have reduced seating.

5.0 Training video for Clorox Total 360

<https://www.youtube.com/watch?v=5p1LHS-BBKQ>

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6.0 Operating Procedure

Prior to starting, custodial staff shall ensure that the proper PPE is worn for this task. (mask, Gloves, well ventilated area)

5 Steps:

- 1 Preparing to Use the System
- 2. Setting up the system
- 3. operating the system
- 4. surface compatibility
- 5. after use and storage

General Safety Guidelines

- For indoor and outdoor commercial use
- Do not use in a hazardous environment
- Do not use in an area containing volatile or flammable chemicals

Preparing the spray Area

- Ensure the area has been cleaned for heavy soil (SOP Covid Response Team)
- PPE glasses, lab coat, approved mask
- Close off area before commencement of spraying
- Make sure area is well ventilated

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Setting up the system

- Place disinfecting solution on electro-static sprayer unit
- Make sure bottles are facing up
- Unscrew lid and remove seal
- Place connector line to bottle
- Unwind power supply plug into grounded socket
- Turn on unit until blue light is on
- Spray unit into a corner for 20 second to prime system

Operating the system

- Prior to starting map out your spray area and pattern
- Ensure you map from the farthest area back towards the door
- Ensure your path is unobstructed
- Do not pull the unit by the power cord or the nozzle hose
- One hand on nozzle and one on handle of the unit
- Spray 2 - 4 ft away for target being sprayed
- Slow side to side motion

After use & storage

- Disconnect chemical feed
- Purge system for 20 seconds
- Unplug and rewind power supply
- Store unit in main supply room

Surface Compatibility

- Refer to Use Sites/Use Surfaces of the EPA master label or check with your supervisor
<https://www.cloroxpro.com/wp-content/uploads/2018/09/Clorox-Total-360-Disinfectant-Compatibility-Chart.pdf>

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Additional Resources

Review the information above to learn when to wear personal protective equipment and which type.

Below are links to PPE training videos:

[How to Hand Rub with Hand Sanitizer](#)

[How to Hand Wash](#)

[How to Put on a Gown and Gloves](#)

[How to Remove a Gown and Gloves](#)

[How to Remove Goggles and Face Mask](#)

[How to Remove Gloves](#)

Steps for putting on Personal Protective Equipment (PPE)

PPE shall be worn immediately before entering the room /space where services will be provided.

1. Remove all jewelry. Put it in a clean and secure location. Tie and fix hair back so it does not come to front, if applicable.
2. [Wash](#) or [sanitize](#) hands - see instructions below and videos above.
3. Put on the mask, as applicable.
4. Put on eye wear, if applicable.
5. Put on gloves. See [video](#) above.

Steps for the removal of Personal Protective Equipment (PPE)

[Remove gloves](#)- see instructions below, or [video link](#) above.

1. [Remove gown/apron](#).
2. [Wash](#) or [sanitize](#) your hands- see instructions below.
3. Remove eye protection, if applicable.
4. Remove [mask](#), as applicable; video links found above.

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5. Wash or sanitize your hands- see instructions below.
6. Disinfect eye wear, if applicable.
7. Disinfect tools, if applicable.
8. Close the yellow waste bag. Try not to touch the contents of the bag (contaminated PPE).

Procedure for handwashing

How to handwash

Lather hands for 15 seconds



1
Wet hands with warm water.



2
Apply soap.



3
Lather soap and rub hands palm to palm.



4
Rub in between and around fingers.

Lather hands for 15 seconds



5
Rub back of each hand with palm of other hand.



6
Rub fingertips of each hand in opposite palm.



7
Rub each thumb clasped in opposite hand.



8
Rinse thoroughly under running water.



9
Pat hands dry with paper towel.



10
Turn off water using paper towel.



11
Your hands are now safe.



JUST CLEAN YOUR HANDS

For more information, please contact handhygiene@oahpp.ca or visit publichealthontario.ca/JCYH



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Procedure for hand sanitizing

How to handrub

Rub hands for 15 seconds



1 Apply 1 to 2 pumps of product to palms of dry hands.



2 Rub hands together, palm to palm.



3 Rub in between and around fingers.



4 Rub back of each hand with palm of other hand.

Rub hands for 15 seconds



5 Rub fingertips of each hand in opposite palm.



6 Rub each thumb clasped in opposite hand.



7 Rub hands until product is dry. Do not use paper towels.



8 Once dry, your hands are safe.



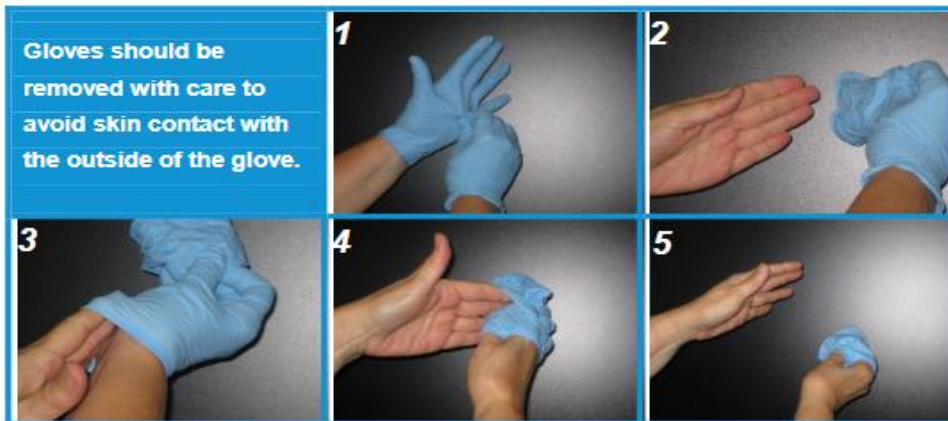
For more information, please contact handhygiene@oahpp.ca or visit publichealthontario.ca/JCYH



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Procedure for removing gloves

Steps to Take Off Gloves



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Disposable gloves should be removed as follows:

- 1** Remove gloves using a glove-to-glove/skin-to-skin technique. First, grasp the outside of one glove at the palm.
- 2** Peel glove away from the palm toward the fingers, rolling the glove inside-out. Be careful not to touch your skin with your gloved hand. The contamination is now on the inside. Ball the glove up and hold in your other gloved hand.
- 3** Carefully slide the un-gloved index finger inside the wrist band of the gloved hand. Try and avoid touching the outside of the glove because that is the contaminated region.
- 4** Gently pull outwards and down toward the fingers, removing the glove inside out.
- 5** Pull the glove down so that the first glove ends up inside the second glove and no part of the outside is exposed. Throw away both gloves in an appropriate container. Perform hand hygiene.

