



FACILITY SERVICES

Grounds Services (Service Standards)

Winter (December – February)

- Prune trees and shrubs
- Pick up and disposal of branches, debris
- Litter control 3 times per week
- 24/7 response for grounds related emergencies

Spring (March – May)

- Prune trees and shrubs
- Edge beds as required
- Cultivate and weed planting beds
- Design landscape (upon request & approval)
- Purchase and install annual plantings (academic bldgs)
- Purchase and install perennials, trees and shrubs (academic bldgs)
- Mulch gardens
- Fertilize trees and shrubs
- Rake lawn areas
- Remove winter debris from site
- Fertilize turf - spring/summer
- Supply seed and over-seed turf as necessary
- Irrigation systems to be activated.
- Sweep curbs on roadways of sand/salt
- Litter control 5 times per week
- 24/7 emergency response for grounds related issues

FACILITY SERVICES

Grounds Services (Service Standards)

Summer (May to Aug)

- Prune all trees and shrubs as required
- Edge beds as required
- Cultivate and weed planting beds
- Maintain interior courtyard plantings
- Sweep and clean interior courtyards as required
- Weekly application of soluble fertilizer to floral gardens
- Weekly application of soluble fertilizer to courtyard gardens
- Daily watering of annuals as required
- Daily watering of courtyard displays as required
- Mulch as required
- Water gardens as required
- Rake lawn areas and remove debris as required
- Sweep / blow grass clippings from walks
- Cut turf areas minimum once per week
- Inspect lawns, trees and shrubs for insect damage and treat if required
- Litter control 5 times per week
- Maintain all areas in a neat, tidy condition

Fall (Sept – November)

- Cut grass once per week as required
- Prune trees and shrubs as required
- Water gardens as required
- Fertilize turf with fall fertilizer
- Cut back perennials as required



FACILITY SERVICES

Grounds Services

(Service Standards)

- Remove annuals
- Supply and plant spring bulbs
- Weed gardens as required
- Rake / blow and remove leaves and autumn debris
- Litter control 5 times weekly
- Mad-vac sidewalks and esplanade monthly
- Maintenance of interior courtyard plantings and winter preparation
- Water interior courtyard plantings as required
- Sweep and clean interior courtyards as required