



Facility Services Laboratory Pre-Work Checklist

Note: The laboratory owner is responsible for the completion of this checklist prior to the commencement of any maintenance activities. A copy of this checklist shall be returned to the Facility Services Project Manager on all pre-construction and renovation projects,

Type of work to be conducted (check box):

Pre-construction

Renovation

Maintenance

Work Details:

Project #

Work Order #

Building #

Room #

Start Date:

Lab Owner:

Note: The lab owner shall be responsible for the following:

Pre-construction:

a) Ensure the lab has been emptied of all hazardous contents.

Renovations:

a) Submitting an inventory of hazardous chemicals and their associated MSDS to EOHSS for approval to commence renovations.

Maintenance:

a) Ensure that all chemical hazards, radiation hazards, bio hazards, etc. are deemed safe and out of harms way for the assigned maintenance activity.

Note: Lab has been declared safe for pre-construction, renovations, or maintenance activities (check box.) **Yes** **No**

Signed by Lab Owner:

Date: